



316 Boulevard • Anderson, SC 29621 • www.ac.edu

APPLICATION FOR FACULTY EMPLOYMENT

Date: _____

Position Sought: _____

Full-time: Part-time:

PERSONAL INFORMATION

Name: _____

SSN: _____

Current Address: _____

Phone: _____ E-mail: _____

Work Address: _____

Work Phone: _____

May we contact your current or past employers? Yes No

Are you a Christian? Yes No

Are you an active member of your church? Yes No

Name and address of your church: _____

OPTIONAL INFORMATION

Spouse's Name _____

Names and ages of Children: _____

CITIZENSHIP INFORMATION

Are you over the age of eighteen (18) and legally eligible to work in the United States?

Yes No

THIS DOCUMENT IS NOT A CONTRACT OF EMPLOYMENT. EMPLOYMENT WITH ANDERSON UNIVERSITY IS AT WILL UNLESS THERE IS A WRITTEN CONTRACT OF EMPLOYMENT SIGNED BY BOTH PARTIES.

INSTITUTIONAL MISSION, VISION, AND VALUES

Anderson University is a comprehensive liberal arts college committed to excellence in all aspects of institutional life. It provides distinctive higher education opportunities in a Christian community of students, faculty, staff and administration who actively affirm and proclaim the Gospel and teachings of Jesus Christ as the foundation and ultimate guide for our lives and our relations with others and with the world in which we live.

The vision of Anderson University is to be a premier place of learning that combines the best of the liberal arts and professional education in a distinctly Christian community.

To achieve our vision, Anderson University will:

- Be viewed as a leading Christian comprehensive college with top tier ranking among Southern colleges and universities
- Emphasize the integration of faith and learning, and uphold the teachings of Jesus Christ
- Enrich the undergraduate learning experience
- Initiate carefully selected graduate programs and additional undergraduate majors
- Increase enrollment to a total head count of 2000+ students
- Continuously create value throughout the organization

Anderson University is a Christian institution of higher learning that has been built upon an enduring faith-based heritage. Faculty members are expected to be fully supportive of the mission, vision and purpose of Anderson University, and of the mission, purpose, ideals and standards of the South Carolina Baptist Convention with which the institution is affiliated.

Anderson University forthrightly avers the validity and applicability of Christian truth and values to public, private, individual and corporate activity. Thus the University employs faculty who have a personal relationship with Jesus Christ as Savior and Lord; who are committed to the Christian faith; whose faith is reflected in Christian witness through their teaching, their scholarly activities, and their interaction with students, colleagues and the general public; who will maintain active membership in a local Christian church; and who will be committed to the integration of faith and learning.

PROFESSIONAL AND SCHOLARLY PREPARATION

Undergraduate

Institution	Year of Graduation	Major	Minor	Degree

Graduate

Institution	Year of Graduation	Major	Degree	Grad. Hrs.

Other Disciplines in Which You Earned at Least 18 Semester or 30 Quarter Graduate Hours

Institution	Dates in Attendance	Discipline	Total Grad Hours

PROFESSIONAL EXPERIENCE

Dates of Employment	Institution or Organization	Position	Reason for Leaving

OTHER EXPERIENCES

Publications and Dates:

Membership in Professional Organizations:

Other Professional Licenses, Certifications, or Specialized Training:

Academic and Professional Honors and Recognition:

Memberships in Community Service and Fraternal Organizations:

Please summarize what are, in your perspective, areas in which you perceive you can improve:

REFERENCES

Please provide a minimum of three references who are knowledgeable of your professional work and your personal life.

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone Number</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been discharged or asked to resign from a job? Yes No

If yes, please explain: _____

Have you ever been convicted of a felony or other crime? Yes No

If yes, please explain: _____

Have you ever been disciplined by any professional or occupational licensing board or governing body? Yes No

If yes, please explain: _____

Have you ever been warned, disciplined, or discharged for sexual harassment, fighting, assault, or related offenses? Yes No

If yes, please explain: _____

APPLICANT'S CERTIFICATION AGREEMENT

1. I authorize the investigation of all statements contained in this application and release from all liability any persons or employers supplying such information, and I also release Anderson University from all liability that might result from making the investigation.
2. I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts in this application (or on any required documents) will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.
3. I agree, if I am offered and accept a position, to conform to all existing and future Anderson University rules and regulations and I understand that Anderson University reserves the right to change wages, hours and working conditions as deemed necessary. *IF HIRED, I UNDERSTAND THAT EMPLOYMENT WITH ANDERSON UNIVERSITY IS AT WILL UNLESS THERE IS A WRITTEN CONTRACT OF EMPLOYMENT SIGNED BY BOTH PARTIES.*
4. I understand that any employment offer is contingent upon my providing, within three (3) working days of employment, valid proof of identity and eligibility to work in order to comply with the Immigration Reform and Control Act of 1986.
5. I have read and reviewed the information provided in this application and the above statements. By signing this application for employment, I certify that I understand all parts of it and have answered all questions completely and fully.

Signature

Date

Anderson University complies with all state and federal laws which prohibit discrimination based on race, national or ethnic origin, age or disability. It is the policy of Anderson University to employ faculty members who are professing Christians who are active in their churches and who are fully supportive of the mission and goals of the institution.

Questions related to faculty employment may be addressed to the Office of the Vice President for Academic Affairs and Academic Dean, Anderson University, 316 Boulevard, Anderson, SC, 29621, phone 864-231-2145.

