

Anderson College Study Abroad Checklist

Student's Name: _____ Student ID# _____

Student Phone#: _____ Date: _____

International School you will be attending: _____

Date of Departure _____

Dates of Academic Term? **FALL** When: _____ to _____
 SPRING When: _____ to _____
 SUMMER When: _____ to _____

How many credit hours do you plan to complete? _____

Have you met with your departmental representative to obtain information about your program (cost, payment process, etc.)? _____ YES _____ NO

In order for financial aid to be disbursed for your study abroad experience, you must supply all of the following information or documents:

Name and complete address of a **contact person at the foreign institution** (required in order to negotiate contractual agreement for financial aid purposes) _____

_____ An **itemized cost of attendance** for your program (tuition, books, room, board, travel/personal). This information must be submitted from your departmental representative.

_____ A signed **Coursework Approval Form**: This form must reflect at least half time enrollment (6 hours) for loan eligibility and full time enrollment (12 hours) for scholarship eligibility.

_____ A **Free Application for Federal Student Aid (FAFSA)**

_____ A **signed promissory note** for the Federal Stafford Loan.

_____ Other **required documents** for Verification, etc.: _____

_____ **Verification of Enrollment** supplied by foreign institution upon your actual class attendance.

I understand that certain types of financial aid may not be available to me for my study abroad experience. I understand that my financial aid will not be disbursed if I do not submit all the above information /documents, if the foreign institutions does not sign and return the contractual agreement.

Student's signature: _____ Date: _____